



**Application Format for the post of Finance Assistant on contract basis for posting at Location ..... (State Name) vide - Advt. No. C-06/ 2024**

- 1. Name in full (In Block letters) : \_\_\_\_\_
- 2. Father's Name : \_\_\_\_\_
- 3. Date of Birth (DD-MM-YY) : \_\_\_\_\_
- 4. Community (SC/ST/OBC/EWS/Gen): \_\_\_\_\_
- 5. Religion : \_\_\_\_\_
- 6. Marital Status -Married/Unmarried  
(If Married, mention Spouse Name): \_\_\_\_\_

Affix self-attested  
Passport size  
Photograph

- 7. Whether any of your Relative is working/worked in Ircon- Yes/No  
If Yes, please provide following details:

Name \_\_\_\_\_ Designation \_\_\_\_\_  
Place of Posting \_\_\_\_\_ Relationship \_\_\_\_\_

Nature of Employment: Regular/Contractual/Service Contract/Deputation/Tenure (please tick).

- 8. Whether belong to Minority : Yes / No \_\_\_\_\_

- 9. Last/Present Organization : \_\_\_\_\_

(Please tick)

Govt. (Central/State)	PSU	Auto. Bodies	Others
-----------------------	-----	--------------	--------

- 10.

Correspondence Address	Permanent Address
_____	_____
_____	_____
_____	_____
State _____ Pin _____	State _____ Pin _____

- 11. Contact Number with STD Code : \_\_\_\_\_

- 12. E-Mail Address : \_\_\_\_\_

- 13. Qualifications (Academic & Professional):

Exam Passed	Year of Passing	Name of the Inst./ University	Marks obtained	Max. marks	%age of marks

**14. Work Experience as on 01-02-2024**

Please give the detailed experience. Attach copy of **Experience Certificate(s)** or acceptable **proof of joining & relieving** in support of experience.

Post held with scale of pay or gross emoluments	Name of the Employer (Give the name of Organisation/ Company)	P E R I O D			Name of the Project(s) on which worked and nature of experience
		From Date DD/MM/YY	To Date DD/MM/YY	Total Duration (in Yrs. & Months)	

**Total Experience = \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days**

\_\_\_\_\_  
**Signature of the Candidate**  
**(Name of Candidate)**

**Declaration**

I declare that the information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

**Signature of the Candidate**