

ADVERTISEMENT

Online Applications are invited in Standard Application form as published in <https://tcp.assam.gov.in/> from the eligible candidates who are citizens of India as defined in Articles 5 and 8 of the Constitution of India for the engagement of 8 nos. of aff on contractual basis in the Directorate of T&CP, Assam under the Department of Housing and Urban Affairs

Sl.No.	Name of the post	Number of posts
1	Specialist Architects	2 (1 each for Landscape Architecture/Urban Design)
2	Sr. GIS Expert	2
3	GIS Assistants	4
GRAND TOTAL		8 (Eight)

I. Eligibility criteria for Engagement of Candidates are as follows:

1.	Specialist Architects
Number of Positions	2 (Two)
Location	Guwahati with travels to other districts of Assam
Expected Duration of Contract	Initially for a period of 11 months with possibility of renewal depending on the performance.
Minimum years of Experience	12 Years

A. Scope of Work for Specialist Architects:

- Develop design concepts, and prepare architectural drawings, plans, and specifications.
- Conduct site visits, field measurements, and research to gather information necessary for design.
- Analyze and evaluate building codes and regulations, zoning laws.

B. Required Qualifications:**i. Education:**

Bachelors in Architecture with Masters in Urban Design/Landscape Architecture/Architecture or equivalent.

ii. Work-Experience and skills:

12 years of relevant work experience in construction detail drawings, use of building byelaws for permissions, understanding of commercial buildings, high-rise, urban design projects like street/junction design, landscaping projects like parks, neighbourhood gardens, etc.

iii. Preferred Experience

- Experience of working on Urban parks, Blue-green Infrastructure Projects, Affordable housing projects, Street/Junction design, etc.,
- Experience in at least 2 projects as Project Lead/Team Leader in cities across India
- Familiarity with Assam's urban policies like Unified Building Byelaws, TDR, TPS, LAP, ToD, etc

C. Supervision and Reporting

They will report to the Director, Town & Country Planning, Assam or to any other officer assigned by the Director, Town & Country Planning. The final authority on any of the issue(s) that may arise during the employment period of the employee shall be resolved by the Director, Town & Country Planning and the decision taken by Director shall prevail. The performance review will be done as per the policies set by the Town & Country Planning from time to time.

D. Indicative Remuneration and Payment Terms

The employee will be paid a maximum initial monthly remuneration of **Rs.1,20,000/-** (One Lakhs Twenty Thousand) only, inclusive of all taxes, depending on experience and qualifications.
Annual increment shall depend on performance appraisal and approval from government.

E. Other Conditions

- Age: Not more than 40 years of age as on 1st January 2026
- The employee will not be permitted to take up any other employment during the period.

2.	GIS Expert
Number of Positions	2 (Two)
Location	Guwahati with travels to other districts of Assam
Expected Duration of Contract	Initially for a period of 11 months with possibility of renewal depending on the performance.
Minimum years of Experience	10 Years plus

A. Scope of Work:

- GIS mapping, image processing, data representation and analysis, etc.
- Creation of data-base for GIS based Master Plan and Drainage Master Plan
- Vetting of Secondary data,
- Designing, creating, and maintaining spatial databases (geodatabases) for Web based portal
- Extraction & Analysis of Vector as well as Raster Data for Mapping.
- Capacity building activities for frequent training and hand-holding
- Field visits
- Any other works as directed

B. Required Qualifications:**i. Education:**

- M.Sc./ M.Tech/ MA in Geographic Information Science/ Geography/ Remote Sensing & GIS/ Geo Informatics/Geomatics from recognized University/Institute
Or
- B.Plan/ M.Plan with GIS & Remote Sensing as subject in the course from recognized University/ Institute

ii. Additional Qualification

- Additional Diploma/Certification in GIS, Remote Sensing or related GIS Software as part of educational qualification shall be preferred

iii. GIS Work-Experience and skills:

- He/ She should have at least Minimum 10 years' experience in GIS spatial analysis
- Experience in GIS-based works related to Urban Planning Projects/Programmes will be preferred
- Knowledge on Drone data collection/processing/analyzing and development of geospatial data shall be preferred
- Experience of working for GIS based portals/websites/apps shall be preferred
- Having Experience in DGPS data handling and geoprocessing techniques will be considered an advantage.

C. Supervision and Reporting

They will report to the Director, Town & Country Planning, Assam or to any other officer assigned by the Director, Town & Country Planning. The final authority on any of the issue(s) that may arise during the employment period of the employee shall be resolved by the Director, Town & Country Planning and the decision taken by Director shall prevail. The performance review will be done as per the policies set by the Town & Country Planning from time to time.

D. Indicative Remuneration and Payment Terms

The employee will be paid a maximum initial monthly remuneration of **Rs.1,00,000/-**(One Lakhs) only, inclusive of all taxes, depending on experience and qualifications. Annual increment shall depend on performance appraisal and approval from government.

E. Other Conditions

- Age: Not more than 38 years of age as on 1st January 2026
- The employee will not be permitted to take up any other employment during the period.

3.	GIS Assistant
Number of Positions	4 (Four)
Location	In Guwahati; maybe assigned to other districts as well
Expected Duration of Contract	Initially for a period of 11 months with possibility of renewal depending on the performance.
Minimum years of Experience	5 Years

A. Scope of Work:

- i. Digitization in GIS as well as AutoCAD
- ii. Collection and cleaning of data.
- iii. Feature Extraction from Drone and HRSI Data.
- iv. Quality assurance checks on GIS data to ensure accuracy and completeness.
- v. Extraction & Analysis of Vector as well as Raster Data for Mapping.
- vi. Support in capacity building works.
- vii. Any other works as directed.

B. Required Qualifications:

i. Education qualification:

- M.Sc./M.Tech/MA in Remote Sensing & GIS/ Geo Informatics/ Geomatics/Geography from recognized University/Institute
Or
- B.Plan/M.Plan with GIS & Remote Sensing as subject in the course from recognized University/Institute

ii. Additional Qualification

- Additional Diploma/Certification in GIS, Remote Sensing or related GIS Software as part of educational qualification shall be preferred

iii. GIS work-experience:

- Minimum 5 years' experience in GIS spatial analysis
- Experience in GIS-based works related to Urban Planning Projects/Programmes/Drainage Master Plan will be preferred
- Having Experience in DGPS data handling and geoprocessing techniques will be considered an advantage.
- Experience of working for GIS based portals/websites/apps shall be preferred

iv. Skills:

- a. Expertise in using GIS and AUTOCAD.
- b. Proficiency in ArcGIS, QGIS, Global Mapper etc.
- c. Field data collection works

C. Supervision and Reporting

They will report to the Director, Town & Country Planning, Assam or to any other officer assigned by the Director, Town & Country Planning. The final authority on any of the issue(s) that may arise during the employment period of the employee shall be resolved by the Director, Town & Country Planning and the decision taken by Director shall prevail. The performance review will be done as per the policies set by the Town & Country Planning from time to time.

D. Indicative Remuneration and Payment Terms

The employee will be paid an initial monthly remuneration of not more than Rs. 75,000/- (Seventy-Five Thousand) only, inclusive of all taxes, depending on experience and qualifications. Annual increment shall depend on performance appraisal and approval from government.

E. Other Conditions

- i. Age: Not more than 35 years of age as on 1st January 2026
- ii. The employees will not be permitted to take up any other assignments during the period.

II. Last date for application: 31st March 2026

III. Documents to be submitted

- a) Detailed Curriculum Vitae, which includes
 - a. Table of Educational Qualification (HSLC onwards)
 - b. Table of Work Experience, which specifically states years of experience and agencies where worked earlier.
 - c. Also mention which of the work experience you have as per the given required criteria in your applied position, with
- b) Self-attested photocopies of Work Experience certificates, Educational mark sheets.
- c) Photo and Identity certificate

IV. Application to be sent to:

Director,
Directorate of Town & Country Planning Assam,
Dispur, Guwahati-06

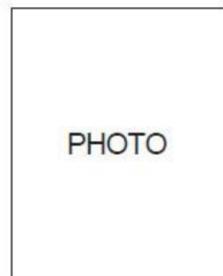
V. Please mention THE POST FOR WHICH APPLIED FOR on the application Envelope.

Sd/- Special Director,
Town & Country Planning Assam,
Department of Housing & Urban Affairs, Govt. of Assam
Dispur, Guwahati-06

Directorate of Town & Country Planning Assam

FORM OF APPLICATION

To,
The
Name of the Post
Department/Office



- 1. Name in Full (Blockletter) :
- 2. Present Address : Vill/Town
- 3. Permanent Address : Vill/Town
- 4. Father's Name & Address :
- 5. Place of birth including Police Station :
and District & P.O.
- 6. Are you a citizen of India and if so how? (Copy of citizenship certificate should be enclosed where necessary)
- 7. Educational qualification and also the :
name and full address
- 8. Other Qualifications (if any) :
- 9. Age on the 1st January 20.... (According to H.S. L. Certificate copy of which should be enclosed)
- 10. Work experience :
:
:

I am a candidate for the post and the stated above are true to the best of my knowledge and behalf. In case of any false statement, I am liable to any action the Government deem fit and proper.

My updated CV is attached herewith.

11. To be filled in by
Candidate Date:
place: Signature of Candidate

N. B.: Submission of complete CV with supporting documents (for Sl. 7, 8, 9 and 10) is mandatory.